

CABINET MEMBER FOR TRANSPORT AND ENVIRONMENT DECISION MAKING MEETING



Date & time Thursday 20 October 2011 at 9.00am	Place Room G8 County Hall Kingston upon Thames, Surrey, KT1 2DN	Contact James Stanton Room 122, County Hall Tel: 020 8541 9068 james.stanton@surreycc.gov.uk	Chief Executive: David McNulty
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Cabinet Member: Mr Ian Lake

PART ONE - IN PUBLIC

1. DECLARATIONS OF INTEREST

To receive declarations of personal and/or prejudicial interests from the Cabinet Member in respect of any item to be considered at the meeting.

2. PROCEDURAL MATTERS

To receive any questions either from Members of the Council or from members of the public or petitions.

[Notes:

- (i) The deadline for Member's questions is 12.00 four working days before the meeting (14 October 2011)
- (ii) The deadline for public questions is seven days before the meeting (13 October 2011)
- (iii) The deadline for petitions was 14 days before the meeting.

3. EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO - IN PRIVATE

4. DOWNS GYPSY SITE, CATERHAM

Confidential: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

5. PUBLICITY FOR PART 2 ITEMS

To consider whether the items considered under Part 2 of the agenda should be made available to the Press and public.

**David McNulty
Chief Executive
12 October 2011**

MOBILE TECHNOLOGY – ACCEPTABLE USE

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

Please switch off your mobile phone/BlackBerry for the duration of the meeting.

If you wish to keep your mobile or BlackBerry switched on during the meeting for genuine personal reasons, ensure that you receive permission from the Chairman prior to the start of the meeting and set the device to silent mode.

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